

## Continuous Improvement Community of Practice

### Memorandum for the Record: CoP Meeting 31 March 201

#### Schedule of meetings/forums

<b>7 April</b>	Forum - VMASC
<b>29 April/20 May</b>	Community of Practice meetings
<b>12 – 23 April</b>	Working Groups – meetings as called by Group Leaders
<b>24 Jun</b>	Forum – Webb Center
<b>27 May</b>	Regional Professional Society Roundtable

<b>Working Group 1: Programs &amp; Events</b>	Details for 7 Apr Forum	<ul style="list-style-type: none"> <li>• 85 folks registered</li> <li>• Greeters – Group 1 members plus others need to arrive at 7:30</li> <li>• Door prize (2 books)</li> <li>• Roster/check in desk (NAVSEA)</li> <li>• Signs (NAVSEA)</li> <li>• <b>Speaker bios needed for break-outs, send to Aaron</b></li> <li>• Timekeepers</li> <li>• Speakers provide slides on thumb drives</li> <li>• Pre-survey posted</li> <li>• Post-survey to be prepared and conducted at forum</li> <li>• Backup Speaker: Joe Barto</li> </ul>
	24 Jun Forum	<ul style="list-style-type: none"> <li>• Webb Center</li> <li>• Focus breakout sessions on presentations of the three Working Groups as a means of engaging attendees</li> <li>• Hosted by ASQ Sections 1128 and 1114</li> </ul>
	Subsequent Forums	<ul style="list-style-type: none"> <li>• Address issue from survey that indicates need for leadership involvement and CI cultural development</li> <li>• Need Burning Platform/Case for Change</li> <li>• Potential theme: Energy-related <ul style="list-style-type: none"> <li>○ Eliminate Wasted Energy</li> <li>○ Green – Productive Energy</li> <li>○ Infrastructure to support growth of Hampton Roads as Energy Capital</li> </ul> </li> </ul>
	Charter	Draft version submitted
<b>Working Group 2: Outreach</b>	Professional Society Roundtable	<ul style="list-style-type: none"> <li>• Plans being made for 27 May Roundtable for Chapters to brief on mission and interests</li> <li>• Discussions being held with PMI, APICS, ASQ to determine specific interests so we can spring load the Roundtable discussion</li> </ul>

with some consensus.

- Recommend HRQMC coordinate a collaborative meeting of Chapters with agenda facilitated to address Regional Sustainability
  - 6 to 10 Societies support joint meeting
  - Single speaker
  - Facilitated discussion on Speaker's topic as it may apply to regional sustainment issues
- Seth will draft written proposal of this agenda for further discussion
- Publicity: article has been drafted on HRQMC – will submit for discussion via email and then to local business journal.
- Meeting announcements are being forwarded to Society email lists. Request max advanced notice on schedule for coordination

	Charter	Task: Submit draft at next CoP meeting
<b>Working Group 3: Regionalism</b>	Strategy	Group discussions have defined agenda necessary to address regional CI development. While there are initiatives to support projects such as roads, rail, harbor, and land development initiatives, there is a need to develop the basic CI and sustainability capabilities of regional enterprises.
	Proposal	
		<p>How can HRQMC add value by enhancing collaboration of people, businesses, and professional groups regionally? What type of events do we want to support?</p> <ul style="list-style-type: none"> <li>• Establish networking among regional enterprises and professional societies</li> <li>• Generate collaborative initiatives among regional enterprises</li> <li>• Support development of agendas among professional societies on matters of regional sustainment</li> <li>• Support initiatives as described in paper: <i>HRQMC Regional Agenda Development – 2010.</i></li> </ul> <p>Task: prepare written proposal for large scale engagement of groups and businesses on issues of critical impact – start with agenda to define how such matters should be addressed and managed.</p> <p>Draft proposal to be discussed by Group and presented at 29 April CoP meeting.</p>
	Charter	Task: Submit draft at next CoP meeting

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Program Suggestion	President's Seminar – Engage CEOs on HRQMC agenda. Discuss further with Simon.
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Community of Practice Participants	Amadas Industries City of Norfolk (IT) Earl Industries Northrop Grumman Shipbuilding Lifetouch Stihl USCG Atlantic Region USCG Finance Center WWB US Navy NAVSEA LSS College US Navy NNSY Supplier Quality Services Virginia Conflict Center ODU Virginia Applied Technology Center
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